

BUS PROCEDURES

Transportation to and from school is provided to insure the safety of the students. The responsibility of being a bus driver is enormous, and is taken very seriously. Proper bus behavior is vital to ensure the safety of all students. The Board of Education provides bus transportation for all eligible students in the school district. Misconduct on the buses will not be tolerated. Any such action will be reported to the office and the students involved may be deprived of bus transportation.

- Be at your bus stop a few minutes before the bus arrives. Buses cannot wait. Wait quietly away from road.
- Bus Stop—Respect property of others, remain away from the road and stay alert at all times, don't move towards the bus until driver signals, board in a single file without pushing, use handrail.
- Sit down immediately and remain seated.
- Students will be assigned seats and are expected to sit in those seats.
- Be courteous, respect equipment, and respect your driver and his or her authority.
- Never place your head, hands, or arms out of the window.
- Bullying, eating, shouting, bad language, horseplay, and/or fighting are not permitted.
- Live animals, glass containers, hockey/lacrosse sticks or skateboards may not be brought aboard the bus. Musical instruments are allowed only if the instrument can be held on the student's lap, or if room allows, on the seat beside the student. If there is an issue with an instrument, please see the principal.
- No littering—keep the bus clean.
- Once students board the bus, they cannot get off until the bus driver arrives at their destination.
- Unloading- Check before you step off, move away from the bus, go directly home.
- If students have to cross the highway to reach their residence, walk 10 feet in front of the bus, wait for the driver's signal, cross to outside edge of bus make sure all traffic is stopped, cross quickly, go directly home.

Students may be removed from the bus immediately and have to provide their own transportation home if their conduct is deemed unsafe, dangerous or violates any parts of the code of conduct.

<u>PENALTIES:</u>	Referral to Office	Assigned Seat
	Parent Contacted Reprimand	Loss of Bus Service

Change of bus ONLY in emergency situations. A parent's written request including reason for request ***must be given to Main Office prior to 10 a.m.*** All bus rules apply to field trips, athletic contests, and other trips. All students going to or from a school-sponsored activity must ride to the activity in school-provided transportation. Students are allowed to ride home from events with their parents. Parents must sign their child out with the teacher or coach in charge. Students not following this regulation will be reported to the administration. The bus video surveillance program monitors all buses on a random basis. Students will be held accountable for their behavior. **SAFETY IS OUR FOREMOST CONCERN.**